

**CALL FOR APPLICATIONS FOR 1 STUDENT EXCHANGE MOBILITY REIMBURSEMENT TO THE
UNIVERSIDADE FEDERAL DE MINAS GERAIS (UFMG), BELO HORIZONTE, BRAZIL
SEMESTER 2, ACADEMIC YEAR 2016/17**

The Department of Historical and Geographic Sciences and the Ancient World (DiSSGeA) announces a competition for n. 1 student exchange mobility reimbursement for stays to be carried out at the *Universidade Federal de Minas Gerais* (Belo Horizonte, Brazil) during the second semester of the academic year 2016/17, from 1st March to 30th August 2017.

Only candidates that, at the time of their application, meet the following requirements are considered eligible for the exchange programme:

- a) in the academic year 2015/16 they have been enrolled in Master Degree Courses offered within the Department of Historical and Geographic Sciences and the Ancient World. All things being equal, the Evaluation Committee will give priority to students enrolled in the Master Degree Courses in *Scienze Storiche* (Historical Sciences) and *Scienze Storiche – Duplicazione internazionale TPTI* (TPTI Erasmus Mundus Master in Techniques, Heritage, Industrial Landscapes);
- b) during their first year of studies (academic year 2015/16), they have gained at least 48 ECTS credits; in the academic year 2016/17 they will enroll in their second year of studies;
- c) they possess a good knowledge of Portuguese.

Selection of candidates will be based on their merit, transcript of records, plan of the activities to be carried out at the *Universidade Federal de Minas Gerais* (Belo Horizonte, Brazil) and motivation.

The exchange programme also foresees the following conditions:

- a) Before departure and for the whole duration of his/her stay abroad, the student participating in the exchange will be enrolled in one of the Master Degree Courses offered within the Department of Historical and Geographic Sciences and the Ancient World; he/she will be exempted from paying any tuition fees at the Host University.
- b) The University of Padova (via the International Relations Office) will transfer the selected student a reimbursement of up to 800 Euros for each month he/she has lived abroad, as to cover the costs of travel, board and lodging and all other expenses incurred by the student during his/her mobility.
- c) The winner will be allowed to use the facilities available at the Host University canteens and cafeterias; he/she will be assisted by the offices of the *Universidade Federal de Minas Gerais* (Belo Horizonte, Brazil) in finding a suitable accommodation.

For the purposes of the selection, candidates must submit the following documents:

- Application form, edited and filled out on plain paper, as per the attached template;
- Motivation letter, written in English or Portuguese, and plan of the activities to be carried out at the *Universidade Federal de Minas Gerais* (Belo Horizonte, Brazil).
- Self-certification concerning the exams passed and the marks obtained by the candidate within the Master Degree Course in which he/she is enrolled up to the date of submission of his/her application;
- Self-certification concerning the candidate's knowledge of the Portuguese language;
- Other qualifications that the candidate may consider relevant for the evaluation of his/her application.

Application and annexes are due on July 31st 2016, before midnight . A scanned copy of the application form and annexes must be sent by e-mail to the following address: francesca.mura@unipd.it.

The assessment of candidates will take place on the 8th of September 2016, at 3.30 pm, at the DiSSGeA Department.

Selection of candidates will be carried out by a specific Evaluation Committee, which will examine the application packages and eventually contact the candidates to set an appointment as to fully assess their motivations, their curriculum and qualifications.

The Evaluation Committee will provide a ranking of eligible candidates and publish it on the website of both the DiSSGeA Department, at the following web page:

- www.dissgea.unipd.it

The name of the winner will be announced to the *Universidade Federal de Minas Gerais* (Belo Horizonte,

Brazil) for the evaluation of his/her application: in any case, it is up to the Host University to finally accept the selected student, who will then receive an official letter of invitation /acceptance.

The student selected for the exchange mobility reimbursement will have to communicate his/her formal acceptance by e-mail to the following email address: francesca.mura@unipd.it no later than five days after the date of publication of the selection results. Should the student not meet such deadline, he/she will not be awarded the exchange mobility reimbursement.

In case the winner does not accept the exchange mobility reimbursement, the following suitable candidate will take over, according to the final selection list.

Before departure, the winner of the exchange mobility reimbursement must submit his/her own learning agreement for approval to the competent Master Degree Board (*Consiglio di Corso di Studio*).

Studies and activities being carried out at the partner university will be recognized by the DiSSGeA Department according to the University of Padova Academic Senate deliberations 08.03.91, 10.07.92, 05.09.95.

Upon arrival to the Host University the student must report to the International Office to fill out and submit a certificate proving the beginning date of his/her stay; at the end of the period spent abroad, the student must request to the Host University a final certificate proving the duration of his/her stay, a Transcript of Records, and any other useful documents he/she should hand in upon his/her return to Italy.

On his/her return to Padua, the student will have to hand in to the University International Relations Office (Via Roma 38, second floor) the following documents:

- Original certificate issued by the Host University, stating the beginning and end date of the period the student spent abroad;
- Airline tickets and original boarding passes as well as original receipts related to board and lodging expenses the student has undertaken during his/her mobility;
- Detail of the student's bank account (of which he/she must be the holder or co-holder) to which the refund will be transferred.

The student will have to address to his/her teachers for the recognition of the activities he/she has carried out abroad. He/she will have to give proof of the Internship he/she has completed and provide a brief report on his/her activities.

As for health care, the student must personally take charge of his/her insurance coverage.

Padova, July 7th 2016

Head of Department

Professor Gianluigi Baldo

**CALL FOR APPLICATIONS FOR THE AWARD OF N. 1 STUDENT EXCHANGE MOBILITY
REIMBURSEMENT TO
THE UNIVERSIDADE FEDERAL DE MINAS GERAIS, BRAZIL
II SEMESTER - ACADEMIC YEAR 2016/17**

**THE CALL FOR APPLICATIONS IS OPEN TO STUDENTS ENROLLED IN ONE OF THE
MASTER DEGREE COURSES OFFERED BY THE
DEPARTMENT OF HISTORICAL AND GEOGRAPHIC SCIENCES AND THE ANCIENT WORLD (DISSGEA)**

APPLICATION FORM TEMPLATE
Application deadline: AUGUST 1ST 2016

The undersigned _____ Italian Fiscal Code (tax ID, if any) _____

Born in _____ (Country, City of birth) on _____ (Date of birth) Citizenship _____

Enrolled in the academic year _____ in the ____ year of studies within the DiSSGeA Department

Master Degree Course in _____,

Student ID number _____ Permanent Address: _____

City: _____ Country: _____

Address at time of submission of the application: _____

City: _____ Country: _____ Telephone number: _____

e-mail _____

ASKS

- ☐ To participate in the above call for applications for the award of n. 1 student exchange mobility reimbursement to the *Universidade Federal de Minas Gerais* (UFMG), Belo Horizonte, Brazil, during the second semester of the academic year 2016/17 (from March 1ST to August 30TH 2017).

The following documents required by the call for applications are attached:

- ☐ Motivation letter and the activity programme (courses, internship and/or thesis) to be carried out at the *Universidade Federal de Minas Gerais* (UFMG);
- ☐ Self-certification of enrollment in one of Master Degree Courses offered by the Department of Historical and Geographic Sciences and the Ancient World – DiSSGeA (please specify) including a list of exams and corresponding marks (transcript of records);
- ☐ Self-certification related to the candidate's knowledge of the Portuguese language;
- ☐ Further qualifications (if any): _____ .

Date _____ Signature _____

According to Article 13 D.lgs. 30/6/2003, n. 196 all the information provided will be used by the University of Padova for the sole purposes related to the carrying out of the selection.